

Niagara Transformer

Functional Job Description

Job Title:	Material Handler Warehouse (Material Control)
Work Hours:	Typical schedule: Full time 8 hours/ day 40 hours /week 30-minute lunch break Occasional overtime
General Description of Duties: (Job duties include, but, are not limited to the following)	Job Description – Material Handler Warehouse (Material Control) <ul style="list-style-type: none">• Verify shipments• Perform product inspection, counts & weights• Must possess tow motor certification• Load & unload trucks; deliver materials to departments using work devices such as hand truck and mini float• Ability to operate overhead cranes, climb ladders, work with a harness at elevated levels, lift 50 lbs., work outdoors in extreme hot or cold weather and ability to stand or sit for long periods of time• Prepare materials for shipping; assemble wooden/ cardboard containers using hand tools and power tools• Create supply order requests, store shipping materials & supplies and cycle counts• Must have basic computer skills.• Ability to use a Windows based handheld computer scanner• Position requires effective problem-solving skills, professional customer service abilities, and good math skills.• Ability to drive company delivery truck and operate Conestoga cover• Deliver and pick up at various vendor facilities in Western New York region• Interpret and carry out verbal instructions from designated persons or supervisors• Ability to meet the company’s standards for safety, quality and quantity of work

Essential Minimum Physical Demand Job Requirements: With physical demand characteristics attached:	Postural <ul style="list-style-type: none"> • Standing Continuously • Walking Frequently • Standing bent forward Frequently Dexterity <ul style="list-style-type: none"> • Average grip strength Frequently • Average pinch strength Frequently • Average hand coordination Frequently • Agility-Material Handling <ul style="list-style-type: none"> • Lifting boxes up to 50# Frequently • Carrying boxes weighting up to 40# and carrying up to 50' • Lifting greater then 50# two person lift or mechanical lift.

Physical Demand Strength Rating: Medium

PHYSICAL DEMAND CHARACTERISTICS OF WORK FOR THE POSITION OF Material Handling			
DEMAND LEVEL:	O= OCCASSIONAL 1-33% of Workday	F= FREQUENT 34-66% of Workday	C=CONTINUOUS 67-100% of Workday
SEDENTARY	0-10 pounds	NEGLIGIBLE	NEGLIGIBLE
LIGHT	11-20 pounds	0-10 pounds	NEGLIGIBLE
MEDIUM	21-50 pounds	11-20 pounds	0-10 pounds
HEAVY	51-100 pounds	21-50 pounds	11-20 pounds
VERY HEAVY	OVER 100 pounds	51-100 pounds	21-50 pounds

ESSENTIAL DEMANDS / FUNCTION LIST

NON-MATERIAL HANDLING ACTIVITIES					LIFTING				
	N	O	F	C		N	O	F	C
Crawling,		X			0-10 pounds			X	
Sitting		X			11-25 pounds			X	
Standing			X		26-35 pounds		X		
Walking			X		36-50 pounds		X		
Stair Climbing		X			51-75 pounds	X			
Ladder Climbing		X			76-100 pounds	X			

Balance			X	100 pounds +		X			
Crouch		X							
Repetitive Squatting		X		Push Force UP TO 50'	50#		X		
Kneeling		X		Pull Force UP TO 50'	50#		X		
				Push Force					
				Pull Force					
Reaching Forward			X						
Reaching Overhead		X		CARRYING	Distance				
Forward Bending: Sitting		X		0-10 pounds	Up to 50'		X		
Forward bending: Standing			X	11-25 pounds	Up to 50'		X		
Static Bending			X	26-50 pounds	Up to 50'		X		
Foot Operation: Left Only		X		51-75 pounds			X		
Foot Operation: Right Only		X		76-100 pounds			X		
Foot Operation: Both/Either		X		100 pounds +			X		
Stepping Up/Down		X							

N = Never, O = Occasional, F = Frequent, C = Constant, F# = Force #

HAND/ARM USE	N	O	F	C	Left Only	Right Only	Both/Dominant
Pinch			X				X
Grip			X				X
Fine Manipulations			X				X
Finger press			X				X
Keyboard			X				X
Tamping			X				X
Tool Use				X			X

EXPOSURES:	X	Noise 82db (a)	X	Vibration: Hands	X	Cold < 45EF
	X	Dust		Chemicals	X	Heat > 85° F
	X	Dampness	X	Jarring		Height < 3'
	X	Whole Body Vibration		BBP		Height >48"

PROTECTIVE EQUIPMENT	X	Hard sole non-skid work shoe		N95 Respirator or PAPR
REQUIRED:	X	Eye Protection,	X	Gloves,
	X	Hearing Protection		Gown,

SENSORY FUNCTIONS		Light Touch	X	Seeing
ESSENTIAL FOR SAFETY:	X	Depth Perception	X	Hearing
	X	Writing	X	Reading
	X	Speaking	X	Work Independently
	X	Color Discrimination		

Physical Demand Characteristics

This job is rated a **medium**. This rating is set forth by **The United States Department of Labor**.

Skills or Specialization Required

- Must be able to safely work with power tools
- Must be able to follow directions and read instructions
- Good math skills, able to read a tape measure and take accurate measurements

Environmental Considerations

Completed By:

James Orrange, OTR

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